

22 July 1963

*DD/R Subj*  
*Staff Minutes*

**MEMORANDUM OF RECORD**

**SUBJECT:** DD/R Staff Meeting Minutes of 17 July 1963

**PRESENT:** Colonel Giller  
Mr. Miller  
Colonel Ledford

Mr. Lober

1. Colonel Giller made the following announcements and action assignments:

a. Daily report on the OX Project must be given him by 0830 each morning. ACTION - OSA. Also each AD was reminded to provide by 0830 any items that may be appropriate for the DCI's morning meeting. Where an item is known early enough, it is to be passed to the DD/R the afternoon before for next morning's meeting.

b. The Watch Office procedure must be reviewed every two to three months to insure we are complying with the spirit and letter of the law. ACTION - Executive Assistant.

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**Subject: DD/E Staff Meeting 2**

g. The monthly briefing of the Vinson Committee is to be conducted on Monday, 22 July, with a pre-briefing scheduled for Friday, 18 July. ACTION - OSA (current status report on ab).

h. The question of [redacted] (new recruit) assignment will be resolved after his RODE and discussions on a cleared basis will have been possible.

i. Additional suggestions were invited regarding things that [redacted] might do. A new assignment for him will include maintaining contact with Dr. Kimmel.

j. He (Colonel Miller) will be on leave the first three weeks of August and the reminder was made that the Office of the DD/E be kept informed regarding the absences of AAs and Deputies or other key officers on currently critical projects.

k. The ABA conclusions based on [redacted] is disturbing and may need re substantiation. Mr. Miller was requested to pay careful attention to such reports.

l. The RCI has requested that the DD/E develop a practical and coordinated cover story for the operation of U-2s from a carrier. This cover story is to be coordinated with [redacted] ACTION - OSA.

m. Mr. Miller made brief mention of the [redacted] development [redacted] which he thought might have some interest and application to OSA in particular. It was observed that the [redacted] has been considered and kicked around for several years, and that some appraisal should be available from the ADP Staff. [redacted] will make inquiry of the Staff concerning this project.

Subject: DD/A Staff Meeting 3

3. With reference to [redacted] earlier reminder concerning reports by the Office of Personnel to the DDCI on resignees at the Grade GS-12 or above, Mr. Miller pointed out that in a recent instance in his office the OP report was made on the basis of a telephone call. All supervisors should, therefore, be alerted to the important and critical nature of these cases and not be misled by casual inquiry which would seem to warrant casual comment. [redacted] will also insist to officials of the Office of Personnel that more thorough and coordinated interviewing and reporting be done in the future by their representatives. 25X1

4. In a brief discussion of some budgeting problems, Colonel Giller stated his unwillingness to consider major problems at the FPM meetings without advanced agenda preparation and notification. He reminded also that he wishes to be informed regarding policy matters involving the Comptroller's or DCI's office, and further that no one office of the DD/A can unilaterally make DD/A policy in fiscal matters. 25X1

5. [redacted] presented an invitation from OSI for representatives to hear a briefing on commo photography by two people from JPL on Monday morning, 22 July. He requested that names, approximately two per office if desired, be passed to him by Friday. (The following names have been submitted to OSI - [redacted]) 25X1

6. [redacted] raised the problem of the DD/A signing off on requests for [redacted] for other Agency components. This has proved a time consuming and difficult task. Mr. Asher cautioned against the proposal to transfer this problem to the Director of Security since he felt that security was a part of the over-all operational responsibility of the DD/A. It was agreed that [redacted] would further study the problem and make specific recommendations. 25X1

7. [redacted] gave a brief report on the space situation from which it appeared that relief may not be quite early enough to avoid some considerable inconvenience. He also called attention to the upsurge of security violations thus far this month within the total DD/A organization. It was recognized that our growing numbers and the influx of new people creates a situation conducive to weakened security. Colonel Giller urged that all new people be well indoctrinated and asked [redacted] to initiate steps to improve procedures and develop keener security consciousness. 25X1

**Subject: DD/S Staff Meeting 4**





8. Note was made of Mr. Reber's birthday on the 18th of July and it was resolved that the Office of the DD/S express its apologies and regrets for not making appropriate note of this occasion, and requested that Mr. Reber accept belated congratulations and felicitations.



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**Executive Assistant  
Deputy Director (Research)**

**Distribution:**

- 1 - Giller
- 2 - Miller
- 3 - Ledford
- 4 - 
- 5 - Reber
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- 10 - DD/S Chrono

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DDR:  (22 Jul 63)